



**MUSKOKA • ONTARIO • CANADA**

## **Employment Application**

116 Gloucester Trail, PO Box 250, Port Severn, Ontario L0K 1S0 Email: info@severnlodge.com Ph: 705-756-2722 Fax: 705-756-8313

<b>Personal Information</b>			
Last Name		First Name	
Mailing Address		Permanent Home Address (if different)	
City	Province	City	Province
Postal Code	Phone	Postal Code	Phone
E-Mail Address			
Are you 18 years of age or older (as of May 1 this year)?		Yes ( )	No ( )
Do you have a valid drivers license?		Yes ( )	No ( )
Have you ever been convicted of a criminal offense		Yes ( )	No ( )
Are you legally eligible to work in Canada?		Yes ( )	No ( )
Are you including a photograph with this application? (optional)		Yes ( )	No ( )
Will you require accommodation and meals at Severn Lodge?		Yes ( )	No ( )
If so, please list any dietary restrictions.			
Do you require any specific days off during your work term for special events?		Yes ( )	No ( )
If so, please list.			
<b>Education</b>			
SECONDARY SCHOOL		BUSINESS, TRADE OR TECHNICAL SCHOOL	
Highest grade completed		Name of Course	Length of Program
Type of Certificate or Diploma	Year	Type of Certificate or Diploma	Year
COMMUNITY COLLEGE		UNIVERSITY	
Highest Level Completed	Length of Program	Name of Program	Length of Program
Type of Certificate or Diploma	Year	Type of Certificate or Diploma	Year
<b>Position Applied For (please indicate 1st, 2nd, 3rd choice)</b>			
Dining Room - Manager		Maintenance - General Maintenance/Grounds	
Dining Room - Server		Recreation - Manager	
Dining Room - Bartender		Recreation - Children's Activities	
Kitchen- Sous Chef		Recreation - Toddlers Activities	
Kitchen - Line Cook		Recreation - Waterfront Attendant	
Kitchen - Food Preparation		Office - Assistant Manager	
Kitchen - Dishwasher		Office - Front Desk	
Housekeeping - Room Attendant		Other	
Housekeeping - Laundry Attendant		Other	

Term of Employment			
<p>Since Severn Lodge is open from mid-May to mid-October, all applicants who are available for the entire season will be contracted for the entire season. Students who's schooling starts again for the year on Labour Day Tuesday will be contracted for mid-May to Labour Day Monday. High school students can expect to be contracted from late June to Labour Day Monday. Therefore, when indicating your dates below, make certain that you are in a position to work the full stated period, as any bonuses will be forfeited if the employment agreement is not fulfilled to the last day.</p>			
Early May - Labour Day Monday			
Early May - Thanksgiving Monday			
Late June - Labour Day Monday			
Late June - Thanksgiving Monday			
Employment/References			
Name of Previous/Current Employer		Position	
Address		Period of Employment From: To:	
City	Province Postal	Name of Supervisor	Phone Number
Type of Business		Reason for Leaving	
Duties/Responsibilities			
Name of Previous Employer		Position	
Address		Period of Employment From: To:	
City	Province Postal	Name of Supervisor	Phone Number
Type of Business		Reason for Leaving	
Duties/Responsibilities			
Name of Previous Employer		Position	
Address		Period of Employment From: To:	
City	Province Postal	Name of Supervisor	Phone Number
Type of Business		Reason for Leaving	
Duties/Responsibilities			

Tell us Something About Yourself

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Signature

I hereby declare that the foregoing information is true and complete to my knowledge. I understand that a false statement may disqualify me from employment or cause my dismissal.

\_\_\_\_\_  
Signature (applicant)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature (if applicant is under 18 yrs of age)